Policy:
Faculty members that have (or expect to have) Principal Investigator (PI) status on an awarded sponsored research project(s) should not be externally funded for greater than 98% for their sponsored research effort.

Purpose:
It is the University’s expectation that faculty members will have non-sponsored professional activities and responsibilities as part of their faculty obligations and appointment. As a result, at least 2% of their university time should be set aside for their non-sponsored university activities. These may include:

- **Instruction:** Teaching scheduled courses, Curriculum development, Continuing Education, Academic advising, Supervising undergraduate, graduate and postdoctoral students in work not related to sponsored research.
- **Administration:** Institutional or departmental meetings, Institutional committee membership,
- **Research:** Preparing and submitting research proposals and grant applications.

Exceptions/Approvals:
Exceptions must be documented and requested in writing through the office of the Vice Dean for Research of the School of Medicine or the Vice Provost for Research as needed. There will be no exceptions to this policy without written approval of one of these officials.